|  |  |
| --- | --- |
| Office Protocol | |
| 1 | Office time :  9:30 – 6:30 Pm  10: 00 – 7:00 Pm |
| 2 | Leave Policy  Initial 2 years  Quarter 🡺 4 + 4 + 5 + 5  After 2 years  Quarter 🡺 5 + 5 + 6 + 6 |
| 3 | Team Member   |  |  |  | | --- | --- | --- | | Name | Contact No. | Project | | Mr. Nagendra | **8985808020** | **Handling Database(oracle and SQL )** | | Mr .Manoj Kumar | **9866264235** | **FRAP Project** | | Mr Promod | **9030317917** |  | | Mr.Shivhar | **9665328539** | **COPT** | | Miss Chandana | **9100345208** | **UI/UX** | | Miss Lavanya | **7893991755** | **QA** | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |
| 4 | Knowledge Transfer   1. Environment (Development, Testing, UAT, Production) 2. All environment credential(database server & Code ) 3. Code Access and Database Access 4. Know about functional and Data flow of application. 5. Review the all table and Store procedure of particular application. 6. How data is migrating in Application (SQL task and window task). |
| 5 | |  |  | | --- | --- | | Project | Details | | E-Xpressway |  | | COPT |  | | FRAP |  | | IPMS |  | | FMS |  | | UAM |  | |